

BOARD OF PROPERTY AND MANAGEMENT
MARCH 9, 2009

Members present: Larry Bontjes, Lori Buboltz, Rod Romereim, Geri Coyne, Jana Olson

Members absent: Derrick Lathrop

Meeting called to order by Larry B.

Spiritual Direction by Larry B.

Minutes of last meeting approved: Rod/Lori

Old Business:

- 1) Jana's report
 - a. Proposal by Climate Makers for preventative maintenance on boilers/air conditioning systems. \$2970 for remainder of year. Discussion. Motion Rod/Geri to recommend approval to Planning council. Motion carried.
 - b. Building hours. Some groups have been using facilities without permission. For security purposes consensus was to post hours. Larry will talk with Planning Council.
 - c. Partition – new one installed, track work not completed
 - d. Suggestion box installed. Key will be given to Lay Ministry
 - e. New latches installed in women's bathroom
 - f. 2 new hearing devices are in sanctuary
 - g. Mic mount on lectern needs to be tightened. Jana will take care of.
- 2) Board of Education office rearrangement – no updates at this time.
- 3) West window – Larry will check with ServiceMaster as to what can be done to wash the bricks after condensation.

New Business:

- 1) Signage inside and outside of Church – in need of updating. At our walk-thru in April, we will identify what changes are needed.

Bills approved Geri/Lori

Closed meeting with the Lord's Prayer.

Adjourn Lori/Rod